# Unique Student Identifier

It has been a requirement since January 2015 that all students in Australia have a Unique Student Identifier (USI)

The USI will be a lifelong number which will enable your records and results obtained after Jan 1 2015 to be collected in an online system. By having a USI you will be able to access your training records and results (or transcript) whenever you need to.

You must have a USI before a RTO can issue a Certificates or Statements of Attainment.

The Department of Industry has developed the following video to help students access a USI:

 <http://usi.gov.au/students/Pages/default.aspx>

**How to create an USI**

There are two ways to create an USI; our preference is that you create your own but please contact us if you are having difficulty with this.

1. **Create your own**

This can be done by going to the [Unique student Identifier Website](http://www.reinsw.com.au/imis15_prod/Web/Training/Unique_Student_Identifier/Web/Training/Real_Estate_Essentials/Unique_Student_Identifier.aspx?hkey=83f0e95b-69a4-43f2-96bc-cd5d46020c7d) and following some simple steps:

To create a USI, you will be required to provide:

* Personal information – name, date of birth etc.
* Contact Information – at least one method of contact e-mail, mobile or mail

Form of ID: Options are: Driver License, Medicare card, Australian Passport, Visa (with Non-Australian passport) for international students, Birth Certificate (Australian), Certificate of Registration by Descent, Citizenship Certificate, Immicard.

1. **A USI is created on your behalf.**

To enable a USI to be created on your behalf you will need to give your permission and you will be required to sign a [Privacy Notice](http://usi.gov.au/Training-Organisations/Documents/Privacy-Notice.pdf) to this effect.