



DIPLOMA OF COUNSELLING

The Diploma of Counselling is a full-time course which requires 30 hours of course activities per week for 32 weeks. These course hours are split between college attendance and practicum (excluding holidays). Additional home-based study will be required.

ENTRY REQUIREMENTS

ACBC requires that students are aged 18 years or more and have completed the NSW Higher School Certificate (or its equivalent). It is recommended that candidates have sufficient relevant work experience to indicate likely success at this level of qualification.

All prospective students will also be required to undertake a pre-enrolment interview with an ACBC Career Advisors who will evaluate an individual's suitability for a counselling career path and ensure that they possess the personal qualities necessary to succeed in this qualification. To support students in gaining relevant experience as quickly as possible, ACBC will incorporate workplace practicum into the course schedule from Term 1.

QUALIFICATION

Graduates completing all components of the course and demonstrating competence in all units will be awarded a nationally recognised CHC51712 Diploma of Counselling, which is currently in release 1. A nationally recognised Statement of Attainment will be issued where a student has withdrawn but has successfully completed part of the qualification or completes the course but does not demonstrate competency in all units.

CAREER OPPORTUNITIES

The Diploma of Counselling is a nationally recognised course that provides the first step towards a career in Counselling and entry into the counselling profession. This course provides students with general counselling skills and knowledge including communications skills; knowledge of a range of commonly used counselling modalities; referral skills; and the ability to work within an organisation's policies and procedures in the community.

Possible occupational titles may include Counsellor or Problem Gambling Worker.

CREDIT TRANSFER (CT)

ACBC recognises and grants credit transfer for nationally recognised units of competency issued by other RTOs. Full details of the application process can be acquired from the college's student services.

RECOGNITION OF PRIOR LEARNING (RPL)

Recognition of prior learning acknowledges skills, knowledge and competencies obtained through:

- Formal training /study
- Work experience
- Life experience

Students are eligible to apply for RPL and an administration fee of \$450 per unit of competency applies depending on the evidence supplied by students seeking RPL. Full details of the application process can be acquired from the college's student administration.

LANGUAGE LITERACY AND NUMERACY SKILLS (LLN)

Students enrolling in this qualification will undertake an LLN test to determine the student's ability to engage in the course.

MODE OF DELIVERY

This course is delivered face-to-face in a classroom based learning environment. This mode of delivery will combine theory-based material and practical tasks. The theory sessions are designed to explain the skills, knowledge and tasks that comprise the Diploma of Counselling.

www.acbc.nsw.edu.au / info@acbc.nsw.edu.au

➤ 1300 COLLEGE



QUALIFICATION DELIVERY

The delivery for this qualification is a blend of three and a half days per week in a face-to-face classroom setting and one day per week in a structured practicum. This mode of delivery will combine theory-based material and practicum within an appropriate community or private organisation that offers Counselling services.

ASSESSMENT

Assessment methods for this course are a combination of assessments and case studies; knowledge questions; role plays; presentations; and workplace project reports as well as supervisor reports.

QUALITY OF TRAINING

ACBC is responsible for the quality of the training and assessment being provided in this course and for the issuance of any AQF certificate.

UNIVERSITY OPTIONS

Students wishing to pursue University after completing studies at ACBC can do so in conjunction with various universities and educational institutions. Graduates may be eligible for up to one year recognition depending on the student's result and the university selected.

LEARNING RESOURCES

All equipment and resources are provided for students enrolling into this qualification including textbooks, learner guides, student handouts and assessment instructions at no cost. A list of prescribed textbooks will be given to students. Students have access to college computer labs and the Internet.

FACILITIES

The qualification is partially held in a designated classroom for lectures, tutorials and group work. For any work requiring computers, students will be able to use college laptops. There are also computer labs which can be utilised, with every student allocated their own workstation. These computers can also be used to access the Internet.

PRACTICAL WORK PLACEMENT

Students participate in practical work placement one-day a week for 25 weeks. They will undertake 200 hours of practicum, providing them with on-the-job learning experiences to equip them for work in the industry on completion of the program. The on-the-job learning will be aligned with classroom learning and is designed as a consolidation of knowledge and skills. Students will be required to complete a log of work activities and a self-reflective report that aligns to the units of competency being studied. During practicum students will be guided to complete a range of practical and/or research-based activities relevant to the unit of competency being studied and prepare an associated written report. Students will be visited in the workplace by an ACBC workplace assessor

(14) CORE UNITS	➤ CHCCM503C	Develop, facilitate and monitor all aspects of case management
	➤ CHCCS514B	Recognise and respond to individuals at risk
	➤ CHCCSL501A	Work within a structured Counselling framework
	➤ CHCCSL502A	Apply specialist interpersonal and Counselling interview skills
	➤ CHCCSL503B	Facilitate the Counselling relationship
	➤ CHCCSL504A	Apply personality & development theories
	➤ CHCCSL505A	Apply learning theories in Counselling
	➤ CHCCSL506A	Apply Counselling therapies to address a range of client issues
	➤ CHCCSL507B	Support clients in decision-making processes
	➤ CHCCSL508B	Apply legal & ethical responsibilities in Counselling practice
	➤ CHCCSL509A	Reflect & improve upon Counselling skills
	➤ CHCCSL512A	Determine suitability of client for Counselling services
	➤ HLTHIR403C	Work effectively with culturally diverse clients and co-workers
	➤ HLTWHS300A	Contribute to WHS processes
(3) ELECTIVE UNITS	➤ CHCCS405C	Identify and address specific client needs
	➤ CHCAD401D	Advocate for clients
	➤ CHCICS303A	Support individual health and emotional well being



CAMPUS LOCATIONS All three campuses are located in the heart of the Business District of their respective locations and no more than a five minute walk from the train station.

The Australian Careers Business College is registered by Australian Skills Quality Authority (ASQA) to deliver selected Nationally Recognised Qualifications

- **28 MEMORIAL AVENUE LIVERPOOL NSW 2170**
- **LEVEL 1, 85 GEORGE STREET PARRAMATTA NSW 2150**
- **313-323 CROWN STREET WOLLONGONG NSW 2500**

ACBC is a Registered Training Organisation (RTO) No. 90271.

