



Replacement Provider Procedure

This document explains the process for students accepting an offer of a place in a replacement course at Australian Careers Business College (ACBC), under the requirements of Section 92 – VET Student Loans Rules 2016.

Procedure

In the event that ACBC provides training and assessment to a student, as a replacement provider in a replacement course, ACBC will ensure that the student:

- a) will be granted course credits for parts of the original course they have successfully completed, as evidenced by the statement of attainment issued to the student in accordance with the Australian Qualification Framework or an authenticated VET transcript prepared by the Registrar (within the meaning of the *Student Identifiers Act 2014*);
- b) will not be charged tuition fees for a replacement component of the replacement course, if tuition fees have been paid for the affected part of the original course;
- c) will be enrolled in the replacement course as soon as practicable;
- d) the VSL Tuition Protection Director will be given written notice of the acceptance within 14 days of the acceptance.



2.3.1 The course must lead to the same or a comparable qualification

2.3.2 The mode of delivery of the replacement course must be the same, or with the student's consent, similar to the mode of delivery for the original course

2.3.3 The location of the replacement course will be reasonable, with regards to costs, and or time required for a student to travel

2.3.4 2.4 Each student who has been affect by the cessation of a VET course, will have a period of six (6) months in which to accept the replacement course offer. The Department may extend this period if there are circumstances which justify an extension.