



# CHC52015 Diploma of Community Services

The CHC52015 Diploma of Community Services is a full-time qualification, which requires 3 days of college attendance per week over a period of 38 weeks. (excluding holidays). There is also 100 hours of mandatory work-placment that must be completed for this qualification. Additional home-based study will be required.

## ENTRY REQUIREMENTS

ACBC requires that students to have completed the following level of studies:

- Year 11 of the NSW Higher School Certificate (or its equivalent)
- All prospective students will also be required to undertake a pre-enrolment interview with an ACBC Career Advisors who will evaluate an individual's suitability for a community services career path and ensure that they possess the personal qualities necessary to succeed in this qualification.

## QUALIFICATION

Graduates completing all components of the course and demonstrating competence in all units will be awarded a nationally recognised CHC52015 Diploma of Community Services. A nationally recognised Statement of Attainment will be issued, where a student has withdrawn but has successfully completed part of the qualification or completes the course but does not demonstrate competency in all units.

## CAREER OPPORTUNITIES

The Diploma of Community Services is a nationally recognised course that provides the first step towards a career in community services. This qualification reflects the roles of community services, case management and social housing workers involved in the managing,

co-ordinating and/or delivering of person-centred services to individuals, groups and communities. At this level, workers have specialised skills in community services and work autonomously under broad directions from senior management. Workers are usually providing direct support to individuals or groups of individuals.

## CREDIT TRANSFER (CT)

Australian Careers Business College recognises and grants credit transfer for nationally recognised units of competency issued by other RTOs. Full details of the application process can be acquired from the college's student services.

## RECOGNITION OF PRIOR LEARNING (RPL)

Recognition of prior learning acknowledges skills, knowledge and competencies obtained through:

- Formal training /study
- Work experience
- Life experience

Students are eligible to apply for RPL and an administration fee of \$750 per unit of competency applies depending on the evidence supplied by students seeking RPL. Full details of the application process can be acquired from the college's student administration.

## LANGUAGE LITERACY AND NUMERACY SKILLS (LLN)

Students enrolling in this qualification will undertake a LLN test to determine the student's ability to engage in the course.

[www.acbc.nsw.edu.au](http://www.acbc.nsw.edu.au) / [info@acbc.nsw.edu.au](mailto:info@acbc.nsw.edu.au)

➤ **1300 COLLEGE**



On-Campus mode Tuition Fee \$14,500.00  
Fully Covered by VET Student Loans  
There is no tuition fee gap.

**IMPORTANT: VET Student Loans will not be approved for students who do not meet eligibility requirements and a VET student loan gives rise to a HELP debt that continues to be a debt due to the Commonwealth until it is repaid.**

## MODE OF DELIVERY

The course is delivered face-to-face in a classroom based learning environment. This mode of delivery will combine theory-based material and practical tasks. The theory sessions are designed to explain the skills, knowledge and tasks that comprise the CHC52015 Diploma of Community Services.

## ASSESSMENT

Assessment methods for this course are a combination of assignments and case studies; knowledge tests; role-plays; presentations; and practicum reports.

## QUALITY OF TRAINING

ACBC is responsible for the quality of the training and assessment being provided in this qualification and for the issuance of any AQF certificate.

## UNIVERSITY OPTIONS

Students wishing to pursue university after completing studies at ACBC can do so in conjunction with various universities and educational institutions. Depending on the student's results and the university selected, graduates may be eligible for up to 80 Credit Points recognition.

## LEARNING RESOURCES

All equipment and resources are provided for students enrolling into this qualification including textbooks, student handouts and assessment instructions at no cost. Students will be provided with laptops to complete their work. They also have access to college computer labs and the Internet.

## FACILITIES

The qualification is partially held in a designated classroom for lectures, tutorials and group work. For any work requiring computers, students will be able to use the computers they are provided with and there are also computer labs which can be utilised, with every student allocated their own workstation. These computers can also be used to access the Internet. There is also a range of learning materials that students may access as additional resources. For the work-placement part of the qualification, students will be placed in various organisations, which will allow them to gain practical experience while studying.

## MADATORY WORK PLACEMENT

Students enrolled in the CHC52015 Diploma of Community Services are required to complete 100 hours of mandatory work-placement with an appropriate community or private organisation. This will be organised by our Work Placement team. It will allow students to be practically assessed and provide excellent on-the-job learning experiences to equip them for work in the industry on completion of their course.

(8) CORE UNITS	➤ CHCDEV002	Analyse impacts of sociological factors on clients in community work and services
	➤ CHCCCS007	Develop and implement service programs
	➤ CHCCOM003	Develop workplace communication strategies
	➤ CHCDIV003	Manage and promote diversity
	➤ CHCLEG003	Manage legal and ethical compliance
	➤ CHCMGT005	Facilitate workplace debriefing and support processes
	➤ CHCPRP003	Reflect on and improve own professional practice
	➤ HLTWHS004	Manage work health and safety
(8) ELECTIVE UNITS	➤ CHCCCS004	Assess co-existing needs
	➤ CHCCSM005	Develop, facilitate and monitor all aspects of case management
	➤ CHCCSM004	Coordinate complex case requirements
	➤ CHCCSM007	Undertake case management in a child protection framework
	➤ HLTAID006	Provide advanced first aid
	➤ CHCDIV001	Work with diverse people
	➤ CHCVID002	Promote Aboriginal and/or Torres Strait Islander cultural safety
	➤ CHCLEG001	Work Legally and ethically



**AUSTRALIAN CAREERS**  
Business College  
*'Empowerment Through Education and Training'*

## CAMPUS LOCATIONS

The Liverpool campus is located in the heart of the local Business District and is no more than a seven minute walk from the train station and public transport.

➤ **28 MEMORIAL AVENUE LIVERPOOL NSW 2170**

ACBC is a Registered Training Organisation (RTO) No. 90271.

The Australian Careers Business College is registered by Australian Skills Quality Authority (ASQA) to deliver selected Nationally Recognised Qualifications.